

**West Berkshire Council Forward Plan
10 November 2020 - 28 February 2021**

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	EX = Executive
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Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
DOD3974	Public Space Protection Order (PSPO) - Newbury Town Centre	To agree the Public Space Protection Order under delegated authority.	DoD	01 November 2020							DoD November	Paul Anstey	Place	Internal Governance			
EX3960	Approval of LRIE Development Brief	To approve the Development Brief for the London Road Industrial Estate	EX	01 November 2020	19/11/20 EX		11/11/20					Bill Bagnell	Resources	Finance and Economic Development		No	Yes
EX3963	Walnut Close Care Home post consultation report <i>(Paragraph 6 - information relating to proposed action to be taken by the Local Authority)</i>	To report on the outcome of the public consultation in relation to the delivery of West Berkshire Council's in house care home services as a result of the impact of Covid-19.	EX	01 November 2020	19/11/20 EX		11/11/20					Sara Ross	People	Adult Social Care		Yes	No
EX3969	Short Stay (Respite) Services for Adults With Learning Disabilities	To re-tender the current contract as this comes to an end in December 2020.	EX	01 November 2020	19/11/20 EX		11/11/20					Rebecca Braithwaite	People	Adult Social Care	Service users and their families/carers, existing provider, Legal, Adult Social Care colleagues, other relevant service providers	Yes	No
EX3953	Theale Primary School (old site) <i>(Paragraph 3 - information relating to the financial/business affairs of a particular person)</i>	To present a number of expressions of interest for the potential operational use or redevelopment of the former primary school site in Theale and make recommendation for the transfer of the site from the Oxford Diocese to West Berkshire Council.	EX	01 November 2020	19/11/20 EX		11/11/20					Andy Walker	Resources	Finance and Economic Development		Yes	Yes
GE3864	Internal Audit Interim Report 2020/21	To update the Committee on the outcome of internal audit work.	GE	01 November 2020			06/11/20		16/11/20 GE			Julie Gilhespy	Resources	Internal Governance		No	Yes
GE3824	External Audit Fee 2020-21	To present to members the Audit Fee Letter for 2020/21 from Grant Thornton. The letter sets out the fee for the audit in line with the prescribed scale fee set by the Public Sector Audit Appointments Ltd (PSAA).	GE	01 November 2020			06/11/20		16/11/20 GE			Shannon Coleman-Slaughter	Resources	Internal Governance		No	Yes
GE3820	Summary of Draft West Berkshire Council Financial Statements 2019/20	To present the draft West Berkshire Council Financial Statements 2019/20.	GE	01 November 2020			06/11/20		16/11/20 GE			Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	Yes
GE3689	External Audit Plan 2020-21	To provide Members with a copy of the External Audit Plan for 2020-21	GE	01 November 2020			06/11/20		16/11/20 GE			Shannon Coleman-Slaughter	Resources	Internal Governance		No	Yes
GE3954	Response to the Audit Review of the Governance and Ethics Committee	To provide an update on progress on implementing the recommendations as set out in the review of the Committee	GE	01 November 2020			06/11/20		16/11/20 GE			Julie Gilhespy	Resources	Internal Governance		No	Yes
GE3934	External Auditors Report on the Financial Statements	To receive the report from the external auditors.	GE	01 November 2020			06/11/20		16/11/20 GE			Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	Yes
ID3922	West Berkshire Council Forward Plan 31 Dec 2020- 30 April 2021	To agree the Forward Plan for the next four months.	ID	01 November 2020		26/11/20	18/11/20					Moir Fraser	Resources	Leader, District Strategy and Communications		No	No
ID3971	Appointments to Outside Bodies	To make amendments to the Council's appointed representatives to the Henwick Worthy JMC.	ID	01 November 2020		12/11/20	04/11/20					Moir Fraser	Resources	Leader, District Strategy and Communications			
C3933	Health Scrutiny arrangements across Buckinghamshire, Oxfordshire and Berkshire West (BOB)	To consider the proposal to form a new mandatory committee with health scrutiny powers to consider matters affecting patient flow across the whole Buckinghamshire, Oxfordshire and Berkshire West (BOB) geography.	C	01 December 2020			25/11/20	03/12/20 C				Gordon Oliver	People	Public Health & Community Wellbeing, Leisure and Culture		No	No
C3970	Minerals and Waste Local Plan Proposed Submission Consultation	To seek authorisation to consult on the proposed submission version of the Minerals and Waste Local Plan and associated evidence base documents, and submit to the Secretary of State for examination following the consultation.	C	01 December 2020			25/11/20	03/12/20 C				Elise Kinderman	Place	Planning and Housing			
EX3902	Approval to adopt a new Housing Allocations Policy	To seek approval to implement the new Housing Allocations Policy following consultation	EX	01 December 2020	17/12/20 EX		09/12/20					Fidelis Ukwenu/Janet Weekes	Place	Planning and Housing	Wide range of partners, stakeholders and service users	No	No

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EX3884	Key Accountable Performance 2020/21: Quarter Two	To report Q2 outturns for the Key Accountable Measures which monitor performance against the 2020/21 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 December 2020	17/12/20 EX		09/12/20			26/01/21		Catalin Bogos	Resources	Internal Governance		No	Yes
EX3962	Alarms Planned and Reactive Maintenance	To award the contract.	EX	01 December 2020	17/12/20 EX		09/12/20					Karen Felgate	Resources	Finance and Economic Development		No	No
EX3964	Response to Safer Schools Motion	To provide a response to a motion proposed at the 05 March 2020 Council meeting.	EX	01 December 2020	17/12/20 EX		09/12/20					Neil Stacey	Place	Transport and Countryside			
EX3966	Response to the Power to Communities Motion	To provide a response to a motion proposed at the 05 March 2020 Council meeting.	EX	01 December 2020	17/12/20 EX		09/12/20					Jon Winstanley	Place	Environment			
ID3923	West Berkshire Council Forward Plan 3 Feb 2021- 31 May 2021	To agree the Forward Plan for the next four months.	ID	01 December 2020			31/12/20	21/12/20				Moir Fraser	Resources	Leader, District Strategy and Communications		No	No
PC3968	Apprenticeship Strategy	To approve the Strategy.	PC	01 December 2020						Dec 20 TBC		Abi Witting	Resources				
EX3888	Leisure Strategy	To agree the Council's Leisure Strategy.	EX	01 January 2021	14/01/21 EX		06/01/21					Paul Anstey	Place	Public Health & Community Wellbeing, Leisure and Culture		No	Yes
EX3807	Cultural Heritage Strategy	To adopt the Council's Cultural Strategy post the consultation exercise.	EX	01 January 2021	14/01/21 EX		06/01/21					Paul James	Environment	Public Health & Community Wellbeing, Leisure and Culture		No	Yes
EX3909	Capital Financial Performance Report - Q2 of 2020/21	To present the Q2 capital financial performance for Members to note.	EX	01 January 2021	14/01/21 EX		06/01/21					Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	No
EX3908	Revenue Financial Performance Report - Q2 of 2020/21	To inform Members of the latest financial performance of the Council.	EX	01 January 2021	14/01/21 EX		06/01/21					Melanie Ellis	Resources	Finance and Economic Development		No	No
EX3961	Care Homes Catering (Paragraph 3 - information relating to the financial/business affairs of a particular person)	To award the contract for West Berkshire Council Care Homes and Resource Centre catering	EX	01 January 2021	14/01/21 EX		06/01/21					Zoe Campbell	Resources	Adult Social Care		Yes	No
EX3833	Adoption of the Housing Strategy	To adopt a new Housing Strategy	EX	01 February 2021	11/02/21 EX		03/02/2021					Neil Coles	Place	Planning and Housing		No	Yes
EX3911	Revenue Financial Performance Report - Q3 of 2020/21	To inform Members of the latest financial performance of the Council.	EX	01 February 2021	25/03/21 EX							Melanie Ellis	Resources	Finance and Economic Development			
EX3912	Capital Financial Performance Report - Q3 of 2020/21	To present the Q3 capital financial performance for Members to note.	EX	01 February 2021	25/03/21 EX							Shannon Coleman-Slaughter	Resources	Finance and Economic Development			
EX3952	Risk Management Strategy	To set out the overarching framework for managing risk at the Council, the Council's risk appetite and latest Corporate Risk Register.	GE	01 February 2021	19/11/20 EX		11/11/20					Joseph Holmes	Resources	Internal Governance		No	Yes
GE3907	Strategic Risk Register Update Q2 2020/21	To provide an update on the Strategic Risk Register as at Q2 of 2020/21.	GE	01 February 2021			18/01/21					Catalin Bogos	Resources	Internal Governance			
GE3892	Preparation for 2020-21 Financial Statements		GE	01 February 2021			18/01/21					Shannon Coleman-Slaughter	Resources	Finance and Economic Development			
GE3955	Local Code of Corporate Governance	To adopt the Code.	GE	01 February 2021			18/01/21					Joseph Holmes	Resources	Internal Governance			
GE3893	Internal Audit – Interim Report 2020-21	To update the Committee on the outcome of internal audit work.	GE	01 February 2021			18/01/21					Julie Gilhespy	Resources	Internal Governance		No	Yes
ID3924	West Berkshire Council Forward Plan 16 March 2021- 30 June 2021	To agree the Forward Plan for the next four months.	ID	01 February 2021			11/02/21	03/02/21				Moir Fraser	Resources	Leader, District Strategy and Communications		no	no